

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF FIRE COMMISSIONERS
OF THE FAIRVIEW FIRE DISTRICT
WESTCHESTER COUNTY, NEW YORK
9 JANUARY 2020

*Present: Commissioner Vikki Simmons
Commissioner Daymon S. Yizar
Commissioner John Malone
Commissioner Emma Walthall-Moon

Absent: None

Also Present: Secretary Thelia Mauro-Wade
Treasurer Matilde Abate
Chief Howard Reiss

The regular meeting of the Board of Fire Commissioners of the Fairview Fire District, Westchester County, New York of Thursday, 9 January 2020 convened at 19:30 hours at Fire Headquarters at 19 Rosemont Boulevard, Greenburgh, New York. The presiding officer was Chair Vikki Simmons.

R20-01-18

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Malone that the meeting shall be called to order:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.

The motion was carried.

Chair Simmons called the roll: Commissioners Yizar, Malone, Walthall-Moon, and Simmons present.

R20-01-19

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Malone that the minutes of the regular meeting of 12 December 2019 shall be approved as submitted by the Secretary:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.

The motion was carried.

R20-01-20

Upon the motion offered by Commissioner Malone and seconded by Commissioner Walthall-Moon that the minutes of the special meeting of 30 December 2019 shall be approved as submitted by the Secretary:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.

The motion was carried.

R20-01-21

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Yizar that the minutes of the organizational meeting of 4 January 2020 shall be approved as submitted by the Secretary:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.

The motion was carried.

Apparatus Committee

The 2009 Chevrolet Tahoe and the 2005 Dodge 2500 were sold online. The vehicles have been picked up from Fire Headquarters. The Department will try to sell the 1996 KME International on another online site.



House & Grounds Committee

The cabinets have been installed in the new Headquarters kitchen, and the appliances have been ordered.

The vinyl fencing around the Headquarters patio and the exterior railing at Headquarters have been installed.

Con Edison will perform a final inspection on the new Headquarters generator.

Chief's Report

R20-01-22

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Walthall-Moon that the following training shall be approved:

1. FF. Joseph Apostoli shall attend the NYS EMT Basic Training Course to be held in Scarsdale, New York from 14 January 2020 through 14 April 2020 at no cost to the District, as the cost will be billed directly to the NYS Department of Health;
2. FFs. Daniel Lester and Padraic Murray shall attend the ICS 300 Course to be held at the Westchester County Fire Training Center in Valhalla, New York on 24 February 2020, 25 February 2020, 26 February 2020, 27 February 2020, 9 March 2020, 10 March 2020, 11 March 2020, and 12 March 2020 at no cost to the District:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.
The motion was carried.

The Annual Hazmat training for career departments will be coordinated by the Westchester County Department of Emergency Services using grant funding. The Hazmat training will be held on 4 May 2020, 5 May 2020, 6 May 2020, and 7 May 2020. Each group will participate in one day of training followed by a full scale exercise on 15 May 2020.

The Department is being dispatched by 60 Control on a full-time basis. Capt. Timothy Ryan and FF. Michael Murray worked diligently on the transition to 60 Control.

Rescue-3 is still out of service due to a problem with the steering column.

The Santa Claus detail went very well. Residents expressed their appreciation for the advance notification of the stops.

Capt. Harry Stone retired effective 23 December 2019. Capt Eugene Malone will be the apparatus officer.

The 2 probationary firefighters graduated from the Westchester County Career Fire Chiefs Academy, and have been assigned to a group.

The Town of Greenburgh has abolished the Town Fire Marshal position. There are implications for the fire districts, as the fire departments in the Town do not issue summonses. The fire departments will be reaching out to the Town to discuss this matter.

Chief Reiss attended the Westchester Career Chiefs Meeting on 7 January 2020 and the Westchester MTO Meeting on 8 January 2020.

The Firefighter Phil Program will be presented at Lee F. Jackson School and Virginia Road School on 8 January 2020.

The Department responded to 202 alarms in December 2019 including 97 EMS and Extrication calls, 12 mutual aid-out responses and 12 mutual aid-in responses. The Department assisted 17 families with child passenger safety seat inspections.



In 2019, the Department responded to 2,304 alarms, 1,162 EMS and Extrication calls, 119 mutual aid-out responses and 106 mutual aid-in responses. The Department assisted 177 families with child passenger safety seat inspections.

End of Chief's Report

Commissioner Walthall-Moon inquired how the Department disseminated information to the public on the Santa Claus detail. Chief Reiss stated that the information was available on the Department website.

Commissioner Walthall-Moon inquired about the vehicles that were sold. Chief Reiss stated that the Board authorized the sale of old Department vehicles that were either no longer in service or earmarked to be taken out of service.

Commissioner Walthall-Moon inquired about 60 Control. Chief Reiss stated that the Department previously dispatched in-house, but recently had 60 Control take over dispatching the Department. 60 Control is a central control staffed with professional dispatchers.

R20-01-23

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Walthall-Moon that the following Line Transfer in the 2019 Budget shall be approved as recommended by the Treasurer:

2019 Budget Line Transfer: The Treasurer shall reduce the *Medical/Dental Insurance Line* (#108) by the sum of \$30,000.00, decreasing the *Medical/Dental Insurance Line* from \$2,321,574.34 to \$2,291,574.34, and add the sum of \$30,000.00 to the *Retirement System Line* (#105), increasing the *Retirement System Line* from \$1,678,684.00 to \$1,708,684.00;

2019 Budget Line Transfer: The Treasurer shall reduce the *Computer Hardware & Software Line* (#208) by the sum of \$15,000.00, decreasing the *Computer Hardware & Software Line* from \$33,000.00 to \$18,000.00, and add the sum of \$15,000.00 to the *Building Supplies & Maintenance Line* (#204), increasing the *Building Supplies & Maintenance Line* from \$78,000.00 to \$93,000.00:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.
The motion was carried.

Public Participation Period

Claire Pizzuti asked the Board why the minutes are not on the website as a matter of transparency. The Board stated that the minutes would be put on the website.

R20-01-24

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Malone that the Board shall enter into Executive Session to discuss matters relating to the medical history and employment of particular persons and to review the Sick and Late Report for December 2019:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.
The motion was carried.

The Board entered into Executive Session at 19:50 hours.

The Executive Session was concluded at 22:17 hours.

R20-01-25


Upon the motion offered by Commissioner Malone and seconded by Commissioner Walthall-Moon that the Public Session shall resume:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.
The motion was carried.

R20-01-26

Upon the motion offered by Commissioner Malone and seconded by Commissioner Yizar that the Board shall authorize payment to employees for periods of illness/sick time set forth in the Sick & Late Report for December 2019:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.
The motion was carried.



R20-01-27

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Malone that the bills shall be approved as submitted by the Treasurer and recorded in the Account QuickReport as of 9 January 2020 in the amount of \$2,017,539.86:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.
The motion was carried.

R20-01-28

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Walthall-Moon that the following resolution shall be adopted, to wit:

WHEREAS, James Robinson is a resident of the fire district, a registered elector of the fire district, at least eighteen years of age, not unqualified by reason of any criminal convictions, who has expressed willingness to help administer fire district business by attending monthly meetings and serving on committees;

NOW, THEREFORE, BE IT RESOLVED, that James Robinson shall be appointed to fill the vacancy in the office of fire commissioner in the Fairview Fire District through 31 December 2020 due to the resignation of Michael Cotter.

Roll call: Commissioners Yizar, Walthall-Moon, and Simmons voting aye, Commissioner Malone abstaining, nays none, none absent.

The motion was carried.

R20-01-29

Upon the motion offered by Commissioner Malone and seconded by Commissioner Yizar that Commissioner Emma Walthall-Moon shall be authorized to attend the NYSAFD Commissioner Training Course to be held on 11 January 2020 in Thornwood, New York at a cost of \$125.00:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.

The motion was carried.

R20-01-30

Upon the motion offered by Commissioner Malone and seconded by Commissioner Yizar that following seminars shall be approved:

1. The Board shall affirm its approval for Commissioner John Malone to attend the Fire Expo in Nashville, Tennessee from 21 July 2020 to 25 July 2020 at a special cost of \$299.00 for registration completed prior to 16 December 2019 plus the cost of travel, lodging, and meals at the per diem rate of \$60.00 prorated for partial days and meals included in the cost of the seminar;
2. Commissioner Emma Walthall-Moon shall receive approval to attend the Fire Expo in Nashville, Tennessee from 21 July 2020 to 25 July 2020 at the regular cost of \$449.00 for registration plus the cost of travel, lodging, and meals at the per diem rate of \$60.00 prorated for partial days and meals included in the cost of the seminar:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.


The motion was carried.

R20-01-31

There being no further business to come before the Board, upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Malone that the meeting shall be adjourned at 22:24 hours:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, and Simmons voting aye, nays none, none absent.

The motion was carried.


Thelia Mauro-Wade
Fire District Secretary

*There was one (1) vacancy on the Board of Fire Commissioners due to the resignation of Michel Cotter. James Robinson was appointed to fill the vacancy in the office of fire commissioner in the Fairview Fire District.

