

MINUTES OF THE ORGANIZATIONAL MEETING
OF THE BOARD OF FIRE COMMISSIONERS
OF THE FAIRVIEW FIRE DISTRICT
WESTCHESTER COUNTY, NEW YORK
14 JANUARY 2021

Present: Commissioner John Malone
Commissioner Vikki Simmons
Commissioner Daymon S. Yizar
Commissioner Emma Walthall-Moon
Commissioner James Robinson

Absent: None

Also Present: Chief Howard Reiss
Treasurer Matilde Abate
Secretary Sarah Senior

The organizational meeting of the Board of Fire Commissioners of the Fairview Fire District, Westchester County, New York, of Thursday, 14 January 2020, convened at 18:35 hours at Fire Headquarters.

Commissioner Simmons served as Chair Pro tem pending the appointment of a Board Chair in 2021. Commissioner Simmons called the meeting to order

Commissioner Yizar administered the Oath of Office of Fire Commissioner to James Robinson.

R21-01-01

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Malone that Commissioner Walthall-Moon shall serve as Secretary Pro tem pending the appointment of a Secretary for the year 2021: Roll call: Commissioners Yizar, Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, none absent. The motion was carried.

R21-01-02

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Walthall-Moon that Commissioner Malone shall be elected Board Chair for the year 2021: Roll call: Commissioners Yizar, Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, none absent. The motion was carried.

Chair Malone presiding

R21-01-03

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon that Sarah Senior shall be appointed Fire District Secretary for 2021 at a salary of \$110,261 plus full benefits: Roll call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent. The motion was carried.

R21-01-04

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Robinson that Matilde Abate shall be appointed Fire District Treasurer for 2021 at a salary of \$71,848: Roll call: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent. The motion was carried.

R21-01-05

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Yizar that Sarah Senior shall be appointed Deputy Fire District Treasurer for 2021 at no salary or compensation. Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent. The motion was carried.

Commissioner Walthall-Moon administered the Oath of Office of Secretary and Deputy Treasurer to Sarah Senior, and



Commissioner Simmons administered the Oath of Office of Treasurer to Matilde Abate.

R21-01-06

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Yizar that correspondence notifying the Journal News and the Westchester County Press of the 2021 Organizational Meeting shall be attached to the minutes.

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.
The motion was carried.

Chair Malone reported that the Treasurer would present the Annual Financial Report for the Fairview Fire District for the year 2021 on or before 1 March 2021

R21-01-07

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon that a Surety Bond in the amount of \$1,500,000.00 shall be approved for the Treasurer:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.
The motion was carried

R21-01-08

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Robinson that Frank T. Simeone, Esq. of Kornfeld, Rew, Newman & Simeone, Esqs. shall be appointed general counsel and secondary labor counsel to the Board for 2021 at an hourly rate of \$275.00, plus expenses:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.
The motion was carried.

R21-01-09

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Robinson that Lam & Barnosky, LLP shall be appointed Primary Labor Counsel and Counsel for GML §207-a matters for 2021 at an hourly rate of \$325 for partner's or counsel's time and \$250 for an associate's time, plus expenses:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.
The motion was carried

R21-01-10

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Simmons that Partners in Safety of White Plains, New York shall be appointed the Department Physician for 2021 for annual and routine medical examination at a fee of \$200.00 per basic examination plus laboratory fees:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.
The motion was carried.

R21-01-11

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioners Robinson that Chase Bank shall be designated as the primary depository for Fire District funds for 2021 and that Citibank and TD Bank shall be designated as secondary depositories for Fire District funds for 2021:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.
The motion was carried.

R21-01-12

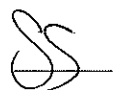
Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Robinson that the Journal News shall be designated the official newspaper of the Fairview Fire District for 2021:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.
The motion was carried.

R21-01-13

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Robinson that the regular monthly meeting of the Board of Fire Commissioners in 2021 shall be held on the second Thursday of the month, with the exception of August:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.



The motion was carried.

There will be no regular meeting in August 2021.

Chair Malone stated he will present the Committees for the year 2021 at the January regular Board meeting.

R21-01-14

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Yizar that the Fairview Fire District shall retain its membership in the following association in 2021:

- International Society of Fire Service Instructors
- International Association of Arson Investigators
- International Association of Fire Chiefs
- National Fire Protection Association
- American Arbitration Association
- FASNY
- New York State Association of Fire Instructors
- New York State Association of Fire Districts
- New York State Association of Arson Investigators
- New York State Fire Marshals & Inspectors Association
- New York Conference of Mayors
- Career Chiefs of the State of New York
- New York State Association of Fire Chiefs
- New York Association of Local Government Records Officers
- New York State Volunteer Ambulance & Rescue Association, Inc.
- Westchester County Association of Fire Districts
- Career Chiefs of Westchester County
- Westchester County Association of Fire Chiefs (Fire Chief Emergency Plan)
- Battalion 14

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.

The motion was carried.

R21-01-15

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Yizar that Sarah Senior shall be appointed Record Access Officer for the Fire District records for 2021, Howard Reiss shall be appointed Records Access Officer for Fire Department records for 2021, and Frank T. Simeone, Esq. of Kornfeld, Rew, Newman & Simeone, Esqs. shall be appointed Appeals Officer for 2021 for denial of access to records under the Freedom of Information Law:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.

The motion was carried.

R21-01-06

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Simmons that the Fire District Treasurer shall be authorized to pay claims from the following companies and individuals in 2021 in advance of audit by the Board of Fire Commissioners, providing that such claims are presented for audit at the next regular meeting of the Board of Fire Commissioners:

- Utility payments to Con Edison and the New York Power Authority;
- Telephone payments to Optimum, Verizon Wireless, & Verizon Telephone Company;
- Payment to the U.S. Postmaster for postage expenses;
- Health Insurance payments to MetLife Dental Company, the New York State Employees Health Insurance Plan, and the Vision Service Plan;
- American Express Credit Card Company;
- Sam's Club Account;
- Lease payment to copier company;
- Payment to Fairview Fire District election personnel

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.

The motion was carried.

R21-01-17

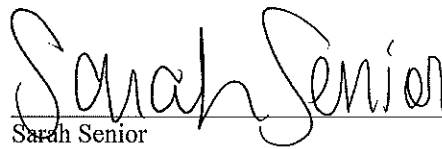
Upon the motion offered by Commissioner Simmons and seconded by Commissioner Yizar that the Board shall affirm its review and continued approval of the Cellular Telephone Policy, Code of Ethics, Credit Card Policy, Fund Balance Policy, Travel Policy, Policy Against Workplace Sexual Harassment, and the Workplace Violence Prevention Program:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.
The motion was carried.

R21-01-18

There being no further business to come before the Board, upon the motion offered by Commissioner Robinson and seconded by Commissioner Yizar that the meeting shall be adjourned at 18:54 hours:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.
The motion was carried.



Sarah Senior

Fire District Secretary

BOARD OF FIRE COMMISSIONERS

FAIRVIEW FIRE DISTRICT

19 ROSEMONT BOULEVARD
P. O. Box 1680
WHITE PLAINS, NY 10602-1680
TELEPHONE (914) 949-2828
FACSIMILE (914) 683-6734
WWW.FAIRVIEWFIRE.ORG

VIKKI R. SIMMONS
CHAIR
DAYMON S. YIZAR
JOHN MALONE
EMMA WALTHALL-MOON
JAMES ROBINSON

MATILDE ABATE
TREASURER
SARAH SENIOR
SECRETARY

14 December 2020

Via First Class Mail & Certified Mail

The Journal News
1133 Westchester Avenue, Suite N-110
W. Harrison, New York 10604

Attention: News Editor

Dear Sir or Madam:

Please take notice that the Organizational Meeting of the Fairview Fire District, Westchester County, New York, on the 14th day of January at 6:30 p.m. at Fairview Fire Headquarters, 19 Rosemont Boulevard, Greenburgh, New York.

All meetings of the Board of Fire Commissioners of the Fairview Fire District are open to the public.

Due to the ongoing COVID-19 pandemic, public access to this meeting will be through Zoom Video Communications. Members of the public may register for this meeting at:
https://us02web.zoom.us/meeting/register/tZ0sf--qpj0rE9TDakB4qV2It26UToGiYz_o

Meeting ID: 891 8628 6190
Passcode: 577139

This notification is being given pursuant to the
Public Officers Law of the State of New York.

Very truly yours,

BOARD OF FIRE COMMISSIONERS
FAIRVIEW FIRE DISTRICT

Sarah Senior
Sarah Senior
Fire District Secretary

SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
<p>■ Complete items 1, 2, and 3.</p> <p>■ Print your name and address on the reverse so that we can return the card to you.</p> <p>■ Attach this card to the back of the mailpiece, or on the front if space permits.</p>		<p>A. Signature <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Addressee</p> <p>X</p>	
<p>1. Article Addressed to:</p> <p>The Journal News 1133 Westchester Ave, STE N110 West Harrison, NY 10604</p>		<p>B. Received by (Printed Name) C. Date of Delivery</p>	
<p>2. Article Number (Transfer from service label)</p> <p>7019 0140 0000 2914 5328</p>		<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, enter delivery address below:</p>	
<p>3. Service Type</p> <p><input type="checkbox"/> Adult Signature</p> <p><input type="checkbox"/> Adult Signature Restricted Delivery</p> <p><input checked="" type="checkbox"/> Certified Mail®</p> <p><input type="checkbox"/> Certified Mail Restricted Delivery</p> <p><input type="checkbox"/> Collect on Delivery</p> <p><input type="checkbox"/> Collect on Delivery Restricted Delivery</p> <p><input type="checkbox"/> Insured Mail</p> <p><input type="checkbox"/> Insured Mail Restricted Delivery (over \$500)</p>		<p><input type="checkbox"/> Priority Mail Express®</p> <p><input type="checkbox"/> Registered Mail™</p> <p><input type="checkbox"/> Registered Mail Restricted Delivery</p> <p><input type="checkbox"/> Return Receipt for Merchandise</p> <p><input type="checkbox"/> Signature Confirmation™</p> <p><input type="checkbox"/> Signature Confirmation Restricted Delivery</p>	