

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF FIRE COMMISSIONERS  
OF THE FAIRVIEW FIRE DISTRICT  
WESTCHESTER COUNTY, NEW YORK  
13 FEBRUARY 2020

---

Present: Commissioner Vikki Simmons  
Commissioner Daymon S. Yizar present at 21:01  
Commissioner John Malone  
Commissioner Emma Walthall-Moon  
Commissioner James Robinson

Absent: None

Also Present: Secretary Thelia Mauro-Wade  
Treasurer Matilde Abate  
Chief Howard Reiss

The regular meeting of the Board of Fire Commissioners of the Fairview Fire District, Westchester County, New York of Thursday, 13 February 2020 convened at 19:31 hours at Fire Headquarters at 19 Rosemont Boulevard, Greenburgh, New York. The presiding officer was Chair Vikki Simmons.

**R20-02-01**

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Walthall-Moon that the meeting shall be called to order:

Roll call: Commissioners Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, Commissioner Yizar absent.

The motion was carried.

Chair Simmons called the roll: Commissioners Malone, Walthall-Moon, Robinson, and Simmons present. Commissioner Yizar absent at 19:31 hours.

**R20-02-02**

Upon the motion offered by Commissioner Malone and seconded by Commissioner Robinson that the minutes of the regular meeting of 9 January 2020 shall be approved as submitted by the Secretary:

Roll call: Commissioners Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, Commissioner Yizar absent.

The motion was carried.

**R20-02-03**

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Walthall-Moon that the minutes of the special meeting of 15 January 2020 shall be approved as submitted by the Secretary:

Roll call: Commissioners Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, Commissioner Yizar absent.

The motion was carried.

Chair Simmons presented the Committees of the Board for the year 2020. The Chief of Department will provide support to all committees, and the Chair will be a standing member of all committees.



Apparatus Committee –	Commissioners Yizar & Malone
Finance Committee –	Commissioners Simmons & Walthall-Moon
Health & Safety Committee –	Commissioners Yizar & Robinson
House & Grounds Committee –	Commissioners Malone & Walthall-Moon
Insurance Committee –	Commissioners Yizar & Malone
Newsletter/Website Committee –	Commissioners Walthall-Moon & Robinson
Personnel Committee –	Commissioners Simmons & Robinson
Public Relations Committee –	Commissioners Simmons & Walthall-Moon
Training Committee –	Commissioners Yizar & Malone

Apparatus Committee

The Committee reported that Signal 5 Fire Apparatus was scheduled to photograph the 1996 KME International to sell online, but had to reschedule the appointment.

The Department has received final drawings for the two Seagrave fire engines.

The Rescue-3 steering column has been repaired, and the vehicle is back in service.

House & Grounds Committee

The appliances and sink have been installed in the new Headquarters kitchen. Westward Tile Company was at Headquarters to measure for countertops for the new kitchen.

New carpets were installed in the Headquarters dormitory and foyer and in the Station 2 dormitory and living room.

There is a problem with the Headquarters basement pumps, which were rebuilt last year. The company that rebuilt the pumps has agreed to make the needed repairs.

The new Headquarters generator is in service. Northeast Generator will remove the portable generator.

Finance Committee

Commissioner Simmons reported that the Finance Committee met and reviewed the payroll, financial statements and reports for November 2019 and December 2019. The Committee found the payroll and all reports and statements to be in order.

Chief's Report

Chief Reiss presented a request for approval of training.

There was a motion offered by Commissioner Robinson and seconded by Commissioner Walthall-Moon to approve the following training. 1. Authorization for Capt. James Malone to attend the Firefighter Survival Instructor Authorization Course at the Orange County Fire Training Center on 18 February 2020 and 19 February 2020 at no cost to the District; 2. Authorization for FF. Neil Davino to attend the ICS 300 Course at the Westchester County Training Center on various dates in February and March 2020 at no cost to the District; 3. Authorization for Capt. John Baker to attend the Fire Department Instructors Conference in Indiana from 20 April 2020 to 26 April 2020 at a cost of \$620.00 for registration plus the cost of travel, lodging, and meals; 4. Authorization for Chief Howard Reiss, DC Christopher Ryan, DC Eryk Simmons, Capt. John Baker, and FF. Matthew Keane to attend the NYS Child Passenger Safety Technical Conference in Lake Placid on 5 May 2020 to 7 May 2020 at a cost of \$400.00 for two (2) members with the other three members receiving a scholarship.

The motion was discussed. Commissioner Malone stated that he had questions regarding the work history of a particular person that was selected to attend a school. Chair Simmons stated that the matter was tabled and that questions concerning the employment history of a particular person would be addressed during the Executive Session of the Board.

The District received a check for the sum of \$2,400.00 from the New York State Department of Health for reimbursement of the cost of EMT recertification.



The District received a check for the sum of \$15,440.00 from Auctions International for the sale of the 2009 Chevrolet Tahoe and the 2005 Dodge 2500.

The District received a check for the sum of \$8,169.67 from Eagle Insight Services on behalf of Verizon for reimbursement of electrical usage for 2019.

**R20-02-04**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Robinson that two (2) security cameras for Station 2 and one (1) professional wireless network system for Headquarters with one (1) 24-port switch and four (4) access points shall be purchased from Blue Dragon Connections of Stormville, New York for the sum of \$6,953.00, using fund donated by Metropolis Country Club:

Roll call: Commissioners Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, Commissioner Yizar absent.

The motion was carried.

**R20-02-05**

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Walthall-Moon that nine (9) HIK Vision Cameras, one (1) video recorder, and one (1) backup power supply for Headquarters shall be purchased from Blue Dragon Connections of Stormville, New York for the sum of \$6,731.00 including installation:

Roll call: Commissioners Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, Commissioner Yizar absent.

The motion was carried.

The Department Spring Training Days will be held at the Westchester County Fire Training Center in Valhalla, New York on 28 April 2020 and 30 April 2020. Department members will train on the Con Edison Gas Emergency Simulator.

Nineteen members of the Department attended the Lt. Andy Fredericks Memorial Seminar sponsored by the Elmsford Fire Department on 1 February 2020.

60 Control is dispatching the Department on a full-time basis. It's working very well with a few minor adjustments. Chief Reiss stated that having a second person on the ladder truck is beneficial.

IPad mounts have been installed in department vehicles. Field units are receiving real time alarm notifications as well as turn-by-turn directions using iamresponding software.

The annual inspection of the fire alarm system at both stations has been completed. Weiss Security Systems completed the inspection, and they had some suggestions for improvements.

The District received what appears to be a partial fire hydrant rental bill in the amount of \$66,000.00. This is one-quarter of the annual hydrant rental fee. Chief Reiss will discuss this matter with Town representatives.

The Department will not take a formal position on the abolishment of the Town fire inspector position provided that there is no interruption in the services provided by the Town. Chief Reiss noted that the Department is disappointed that the fire inspector position has been abolished.

Westchester County will start to upgrade the radio system countywide. Most of the Department's radio equipment will not work on the new system. The department is in discussion with the County regarding the amount of replacement equipment that would be provided by the County. This could be a significant savings, as the average cost per radio is \$7,500.00. Chief Reiss met with the career chiefs to discuss submitting a cooperative grant.

Several chiefs met with DES Commissioner Cullen to discuss needed repairs to the smoke house, training props, and other areas of the Westchester County Fire Training Center.



The Fairview Fire Department and the White Plains Fire Department will participate in a career fair at the Westchester County Center on 11 March 2020.

The Department responded to 187 alarms in January 2020 included 117 EMS and Extrication calls. The Department provided 9 mutual-aid out responses and 10 mutual-aid in responses. The Department assisted 8 families with child passenger safety seat inspections.

The Board discussed the new procurement policy. The matter was tabled until the March regular meeting.

Commissioner Robinson reported that he attended commissioner training in Pomona, New York, and noted that the training was very informative.

**Public Participation Period**

Claire Pizzuti thanked the Board for putting the minutes on the website, and asked the Secretary the date of her last day with the Fire District. Secretary Mauro stated that her last day would be 30 March 2020. Secretary Mauro introduced her replacement, Sarah Senior. Mrs. Pizzuti asked how many people would be attending the Fire Expo Conference. Chair Simmons stated that 4 people are scheduled to attend the Conference.

**R20-02-06**

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Walthall-Moon that the Board shall enter into Executive Session to discuss matters relating to the medical history and employment history of particular persons and to review the Sick and Late Report for January 2020:

Roll call: Commissioners Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, Commissioner Yizar absent.

The motion was carried.

The Board entered into Executive Session at 19:56 hours.

The Executive Session was concluded at 20:25 hours.

**R20-02-07**

Upon the motion offered by Commissioner Malone and seconded by Commissioner Walthall-Moon that the Public Session shall resume:

Roll call: Commissioners Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, Commissioner Yizar absent.

The motion was carried.

**R20-02-08**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Robinson that the following training shall be approved:

1. Capt. James Malone, Jr. shall attend the Firefighter Survival Instructor Authorization Course to be held at the Orange County Fire Training Center in New Hampton, New York on 18 February 2020 and 19 February 2020 at no cost to the District;
2. FF. Neil Davino shall attend the ICS 300 Course to be held at the Westchester County Training Center in Valhalla, New York on 24 February 2020, 25 February 2020, 26 February 2020, 27 February 2020, 9 March 2020, 10 March 2020, 11 March 2020, and 12 March 2020 at no cost to the District;
3. Capt. John Baker shall attend the Fire Department Instructors Conference to be held in Indianapolis, Indiana from 20 April 2020 to 26 April 2020 at a cost of \$620.00 for registration plus the cost of travel, lodging, and meals at the per diem rate of \$60.00 prorated for partial days and meals included in the cost of the seminar;
4. Chief Howard Reiss, DC Christopher Ryan, DC Eryk Simmons, Capt. John Baker, and FF. Matthew Keane shall attend the NYS Child Passenger Safety Technical Conference to be held in Lake Placid, New York on 5 May 2020 to 7 May 2020 at a cost of \$400.00 for two (2) members with the other three members receiving a scholarship:

Roll call: Commissioners Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, Commissioner



Yizar absent.  
The motion was carried.

**R20-02-09**

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Walthall-Moon that the Board shall authorize payment to employees for periods of illness/sick time set forth in the Sick & Late Report for January 2020:

Roll call: Commissioners Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, Commissioner Yizar absent.

The motion was carried.

**R20-02-10**

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Malone that the Board shall ratify the Stipulation of Agreement between the Fairview Fire District and the Greenburgh Uniformed Firefighters Association, Inc., Local 1586, International Association of Firefighters, affiliated with the AFL-CIO, entered into on 7 February 2020 to amend the Workers' Compensation Package to change the name of the third party provider from PERMA to Fire Districts of New York Mutual Insurance Co., Inc. (FDM) in Package paragraphs 5 and 6:

Roll call: Commissioners Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, Commissioner Yizar absent.

The motion was carried.

**R20-02-11**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Robinson that the Workers' Compensation Package shall be amended to change the name of the third party provider from PERMA to Fire Districts of New York Mutual Insurance Co., Inc. (FDM) in Package paragraphs 5 and 6 and that it shall be reissued by General Order of the Board:

Roll call: Commissioners Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, Commissioner Yizar absent.

The motion was carried.

Commissioner Yizar present.

**R20-02-12**

Upon the motion offered by Commissioner Malone and seconded by Commissioner Robinson that the bills shall be approved as recorded in the Fairview Fire District Account QuickReport as of 13 February 2020 in the amount of \$283,723.42:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, none absent.

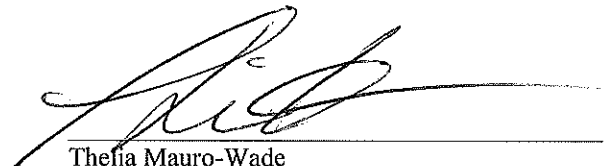
The motion was carried.

**R20-02-13**

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Walthall-Moon that the meeting shall be adjourned at 21:04 hours:

Roll call: Commissioners Yizar, Malone, Walthall-Moon, Robinson, and Simmons voting aye, nays none, none absent.

The motion was carried.

  
\_\_\_\_\_  
Thelma Mauro-Wade  
Fire District Secretary