

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF FIRE COMMISSIONERS  
OF THE FAIRVIEW FIRE DISTRICT  
WESTCHESTER COUNTY, NEW YORK  
8 JULY 2021

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Present: Commissioner John Malone  
Commissioner Vikki Simmons  
Commissioner Daymon S. Yizar  
Commissioner Emma Walthall-Moon  
Commissioner James Robinson

Absent: Treasurer Matilde Abate

Also Present: Chief Howard Reiss  
Secretary Sarah Senior

The regular meeting of the Board of Fire Commissioners of the Fairview Fire District, Westchester County, New York, of Thursday, 8 July 2021, convened at 18:33 hours at Fire Headquarters at 19 Rosemont Boulevard, Greenburgh, New York. The presiding officer was Chair John Malone.

**R21-07-01**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Yizar that the meeting shall be called to order:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent. The motion was carried.

Chair Malone called the roll: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone present.

**R21-07-02**

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Simmons that the minutes of the regular meeting of 10 June 2021 shall be approved with correction by the Secretary:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent. The motion was carried.

Health & Safety Committee

The Committee met on 25 June 2021.

Chief Reiss explained that the District is obligated to meet with the Union four times a year to discuss health and safety issues.

The Committee discussed updating COVID-19 procedures now that the State of Emergency has been lifted. A Special Order was issued in accordance with CDC guidelines.

Other meeting topics were HVAC maintenance and upgrading the filters, physical training to keep the department heart, and cancer screening. Members also brought up individual bedrooms and expanding the gym and locker room area and were advised those topics may be better suited for a House & Grounds meeting.

During the meeting, members inquired about getting individual regulators for the SCBA system. Currently, the regulators are cleaned per the manufacturer's recommendations. There is no current information or guidelines that recommend individual regulators be assigned. The Board and Chief discussed the topic of separate regulators and concluded that more research is required to determine their necessity.

Physical training was also discussed, and the importance of the Department's heart health.



Finance Committee

The Committee met on 6 July 2021. Bank reconciliations and payroll review are up to date. The Committee intends to meet again before the September meeting to review bank accounts and payroll again.

Chief's Report

Chief Reiss reported that after a recent thunderstorm, the basement needed emergent repair. Due to the urgent nature of the flooding, the Chief could not receive three quotes for the work.

**R21-07-03**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Yizar that the Board shall approve the cost of the emergency repair to the Station 2 basement by Gregg Segnit Waterproofing, of Buchanan NY, the cost of \$4,200 :  
Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

Retired Fairview firefighter Robert Mentrasti will be honored during the Westchester County Fallen Firefighters service for Line of Duty Deaths.

Chief Reiss thanked Commissioner Simmons and Deputy Chief John Baker for their role in the memorial service of former Commissioner Kullberg.

**R21-07-04**

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Yizar that the Board accepts and approves the Bid for Station Uniforms from Fairfield Uniform Company, of Bridgeport Connecticut, in the amount of \$23,487.50 :  
Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

Fairfield Uniforms will be in Headquarters on 12 September and 13 September 2021 from 7:00 am to 9:00 am.

**R21-07-05**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Yizar that the Board approves Chief Reiss, Commissioner Malone, Commissioner Yizar, and Commissioner Walthall-Moon attendance at the Fire House Expo in Columbus, Ohio at the cost of \$350 per person, plus the cost of travel, dining, and lodging: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-07-06**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Yizar that the Board affirms its approval of the TDYCC, Operation Crossroads placement of up to two interns at the Fairview Fire Department for the month of July 2021:  
Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

Chief Reiss reported that Ladder-1 is currently out of service due to the rocker arm in the engine needing repair. However, it should be back in service shortly. He also reported a minor vehicle incident involving Car 2122 on 19 June 2021. There is no visible damage to the vehicles involved.

On 18 June 2021, the Department participated in the Town of Greenburgh Juneteeth celebration. The Department provided trucks for the motorcade, and Captain Primerano, Firefighters Davino, Apostoli, Singh, Volunteer Firefighter McChain, and Volunteer Cordelli all assisted in the celebration that followed at Webb Field. On 18 June 2021, the Department also participated in the R.J. Bailey moving up ceremony motorcade.

On 24 June 2021, Fairview Engine Company 1 participated in live-fire training.

The Department responded to 213 alarms in June 2021, including 105 EMS and Extrication calls, 8 mutual aid-out responses, and 6 mutual aid-in responses.

End of Chief's Report

Public Participation

Claire Pizzuti inquired about Commissioner Walthall-Moon's plans with the Headquarters Boardroom. Commissioner Walthall-Moon discussed her plans to improve the state of the Boardroom, including removing the wallpaper, painting, replacing the carpet and chairs, and more.

Claire Pizzuti asked about the status of an alleged vehicle accident that took place in 2019. Chair Malone stated that the accident is still being looked into.

Claire Pizzuti mentioned a typo she noticed in meeting minutes on the website. Secretary Senior thanked her and stated she would address the error.

**R21-07-07**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Yizar that the Board shall enter into Executive Session to discuss matters relating to the medical history and employment of particular persons and to review the Sick and Late Report for June 2021:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

The Board entered into Executive Session at 19:22 hours.

The Executive Session was concluded at 19:45 hours.

**R21-07-08**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Robinson that the Public Session shall resume:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-07-09**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Robinson that the Board shall authorize payment to employees for periods of illness/sick time set forth in the Sick & Late Report for June 2021:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-07-10**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Yizar that the bills shall be approved as submitted by the Treasurer and recorded in the Account QuickReport as of 7 July 2021 in the amount of \$36,021.43:

Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-07-11**

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Walthall-Moon that the Agreement between the Fairview Fire District and Chief Howard Reiss for the period 1 January 2019 through 31 December 2022 shall be approved and that the Board shall execute the Agreement at this time:

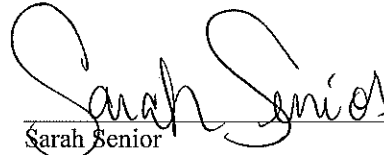
Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent.  
The motion was carried.

**R21-07-12**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Robinson that the Board shall approve and accept the BST & Co CPAs. LLP External Audit of the year 2020: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent. The motion was carried.

**R21-07-13**

There being no further business to come before the Board, upon the motion offered by Commissioner Yizar and seconded by Commissioner Robinson that the meeting shall be adjourned at 19:48 hours: Commissioners Simmons, Yizar, Walthall-Moon, Robinson, and Malone voting aye, nays none, none absent. The motion was carried.



Sarah Senior  
Fire District Secretary

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