

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF FIRE COMMISSIONERS  
OF THE FAIRVIEW FIRE DISTRICT  
WESTCHESTER COUNTY, NEW YORK  
17 OCTOBER 2023

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Present: Commissioner Daymon Yizar  
Commissioner Vikki Simmons  
Commissioner John Malone  
Commissioner Emma Walthall-Moon

Absent: Commissioner James Robinson

Also Present: Chief Howard Reiss  
Treasurer Matilde Abate  
Secretary Sarah Senior

The regular meeting of the Board of Fire Commissioners of the Fairview Fire District, Westchester County, New York, of Tuesday, 17 October 2023, convened at 18:49 hours at Fire Headquarters at 19 Rosemont Boulevard, Greenburgh, New York. The presiding officer was Chair Daymon Yizar.

**R23-10-09**

Upon the motion offered by Commissioner Malone and seconded by Commissioner Simmons that the meeting shall be called to order:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

Chair Yizar called the roll: Commissioners Simmons, Malone, Walthall-Moon, and Yizar present. Commissioner Robinson absent.

**R23-10-10**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon that the minutes of the regular meeting of 14 September 2023 shall be approved as submitted by the Secretary:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

**R23-10-11**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon that the minutes of the special meeting of 11 October 2023 shall be approved as submitted by the Secretary:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

Apparatus Committee

The repair of Engine 175 is underway, and the replacement motor has been ordered. In the future, the Department will use Triage Usage, LLC, out of Cornwall, NY, for service and repairs.

House & Grounds Committee

Tropical Storm Ophelia did extensive damage to the Station 2 basement. The Department has submitted an insurance claim to cover the cost of necessary repairs and replacement of damaged items.

Chief's Report

**R23-10-12**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon, the Board approved the following school requests:



- Captain Lester to the Youth Fire Setting and Intervention Course at the National Fire Academy in Emmitsburg, Maryland, from 10/31/23-11/3/23 at no cost to the district
- Chief Reiss to the Fire Services Leadership Conference at the NYS Fire Academy in Montour Falls, NY, from 11/3/23-11/5/23 at the registration cost of \$25, plus lodging and meals:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

The County has canceled the all-county hand-on mutual aid drill.

The Fall training days with the White Plains Fire Department are underway. Groups 1 and 3 trained on 10/16/23, and Groups 2 and 4 will train on 10/18/23. The feedback thus far has been positive.

Chief Reiss and Commissioner Malone met with the Town of Greenburgh regarding the senior housing at the old West Help location.

All active members have had a walkthrough of the newly constructed Senior Housing on Manhattan Ave.

The Fire Prevention Open House at Headquarters will be Saturday, 10/21/23, from 11 am to 3 pm.

Chief Reiss attended a Cancer Prevention class on 10/16/23. He reported that the District's current policies align with the new state recommendations.

The Department responded to 55 alarms in response to Tropical Storm Ophelia, 40 of which occurred in less than 10 hours. Chief Reiss stated that members rose to the occasion and performed exceptionally.

In August 2023, the Department responded to 205 alarms, 131 EMS and Extrication calls, 8 mutual aid-out responses, and 2 mutual aid-in responses.

End of Chief's Report

Commissioner Walthall-Moon thanked the Department for responding to a fallen tree emergency on South Road in August.

### **R23-10-13**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Walthall-Moon, the Board shall adopt the following resolution to wit:

WHEREAS, the Board of Fire Commissioners of the Fairview Fire District adopted a proposed budget for 2024 and estimate of fund balances in preparation for the annual fire district budget hearing and did so in preparation for the budget hearing, and

WHEREAS, the Board of Fire Commissioners of the Fairview Fire District held the annual fire district budget hearing on notice to the public on October 17, 2023, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget on October 17, 2023, at said budget hearing, and

NOW, THEREFORE, BE IT RESOLVED, that the Final Budget for the Fairview Fire District for the year 2024 in the amount of \$14,883,264.40 is hereby approved and adopted, a copy of which shall be attached hereto, and shall be submitted to the Town of Greenburgh.

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

### **R23-10-14**

Upon the motion offered by Commissioner Walthall-Moon and seconded by Commissioner Malone that the Board shall enter into Executive Session to discuss matters relating to the medical history and employment of particular persons and to review the Sick and Late Report of September 2023:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

The Board entered into Executive Session at 19:15 hours.

The Executive Session concluded at 19:50 hours.

**R23-10-15**

Upon the motion offered by Commissioner Malone and seconded by Commissioner Walthall-Moon that the Public Session shall resume:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

**R23-10-16**

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Walthall-Moon that the Agreement between the Fairview Fire District and Chief Howard Reiss for the period 1 January 2023 through 31 December 2025 shall be approved and that the Board shall execute the Agreement at this time:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

**R23-10-17**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Malone that the Board shall authorize payment to employees for periods of illness/sick time set forth in the Sick & Late Report for September 2023:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

**R23-10-18**

Upon the motion offered by Commissioner Malone and seconded by Commissioner Simmons that the bills shall be approved as submitted by the Treasurer and recorded in the Account QuickReport as of 21 October 2023 in the amount of \$245,608.09:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

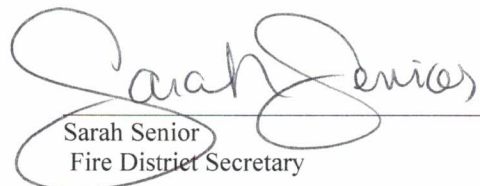
The motion was carried.

**R23-10-19**

There being no further business to come before the Board, upon the motion offered by Commissioner Malone and seconded by Commissioner Simmons that the meeting shall be adjourned at 19:53 hours:

Roll call: Commissioners Simmons, Malone, Walthall-Moon, and Yizar voting aye, nays none, Commissioner Robinson absent.

The motion was carried.

  
Sarah Senior  
Fire District Secretary