

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF FIRE COMMISSIONERS  
OF THE FAIRVIEW FIRE DISTRICT  
WESTCHESTER COUNTY, NEW YORK  
7 FEBRUARY 2024

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Present: Commissioner Emma Walthall-Moon  
Commissioner Vikki Simmons  
Commissioner Daymon S. Yizar  
Commissioner John Malone  
Commissioner James Robinson

Also Present: Chief Howard Reiss  
Treasurer Matilde Abate  
Secretary Sarah Senior

The regular meeting of the Board of Fire Commissioners of the Fairview Fire District, Westchester County, New York, of Wednesday, 7 February 2024, convened at 18:31 hours at Fire Headquarters at 19 Rosemont Boulevard, Greenburgh, New York. The presiding officer was Chair Emma Walthall-Moon.

**R24-02-01**

Upon the motion offered by Commissioner Malone and seconded by Commissioner Simmons that the meeting shall be called to order:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent. The motion was carried.

Chair Walthall-Moon called the roll: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon present.

**R24-02-02**

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Malone that the minutes of the organizational meeting of 4 January 2024 shall be approved as submitted by the Secretary:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent. The motion was carried.

**R24-02-03**

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Simmons that the minutes of the regular meeting of 4 January 2024 shall be approved as submitted by the Secretary:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent. The motion was carried.

**R24-02-04**

Upon the motion offered by Commissioner Malone and seconded by Commissioner Simmons that the minutes of the special meeting of 16 January 2024 shall be approved with corrections to typographical errors:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent. The motion was carried.

Finance Committee

The Committee met on 01/09/2024, and reviewed payroll, financial statements, and reports through December 2023. The Committee found the payroll and all reports and statements in order.

House and Grounds Committee

The Insurance claim for Hurricane Ophelia is still being processed. We are awaiting payment to repair the commercial gear washer.

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Chief's Report

**R24-02-05**

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Malone that the Board approve FFs J. Jones, D. Vargas, and Cowles to attend the Rope Rescue Course at the NYS Fire Academy in Montour Falls, NY, from 6/10/24 – 6/13/24 at the cost of \$185 per person:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent.

The motion was carried.

Chief Reiss discussed that members had been interested in taking the Advanced Swift Water Rescue Course. He has reviewed the course details and believes that the scope of the course may be well beyond what is necessary for our department. With the information currently available, he has decided not to authorize the class.

Ten members attended the annual Andy Frederick's Seminar in Elmsford. The topic was Leadership and Operations, and the feedback was positive.

DC Baker is coordinating the 2024 Spring Training Days.

**R24-02-06**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Malone that John Caldarola shall be employed as a firefighter in the Fairview Fire District effective 27 February 2024 at the starting salary of \$52,742, subject to the satisfactory completion of the career firefighter training program at the Westchester County Career Fire Chief's Academy and a maximum probationary period of fifty-two (52) weeks:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent.

The motion was carried.

**R24-02-07**

Upon the motion offered by Commissioner Simmons and seconded by Commissioner Malone that Brett Loccisano shall be employed as a firefighter in the Fairview Fire District effective 27 February 2024 at the starting salary of \$52,742, subject to the satisfactory completion of the career firefighter training program at the Westchester County Career Fire Chief's Academy and a maximum probationary period of fifty-two (52) weeks:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent.

The motion was carried.

**R24-02-08**

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Robinson that the Board shall execute the inter-municipal renewal agreement with Westchester County regarding the Enhanced 911 Service:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent.

The motion was carried.

The new probationary firefighters will be sworn in on Tuesday, February 27, 2024, at 10:00 am.

The Chief attended a Squad meeting at the Department of Emergency Services on 1/30/2024. Discussion topics included annual training and replacement of the Squad vehicles.

FF Lowrey designed information tags to distribute to residents of senior housing and assisted living facilities so that critical information can be available to members when we are dispatched to medical emergencies at the locations.

In January 2024, the Department responded to 231 alarms, 127 EMS and Extrication calls, 14 mutual aid-out responses, and 4 mutual aid-in responses.

End of Chief's Report

**R24-02-09**

Upon the motion offered by Commissioner Yizar and seconded by Commissioner Robinson that the

Board shall enter into Executive Session to discuss matters relating to the medical history and employment of particular persons:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent.  
The motion was carried.

The Board entered into Executive Session at 18:54 hours.

The Executive Session was concluded at 18:59 hours.

**R24-02-10**

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Malone that the Public Session shall resume:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent.  
The motion was carried.

**R24-02-11**

Upon the motion offered by Commissioner Robinson and seconded by Commissioner Yizar that the Board shall authorize payment to employees for periods of illness/sick time set forth in the Sick & Late Report for January 2024:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent.  
The motion was carried.

**R24-02-12**

Upon the motion offered by Commissioner Malone and seconded by Commissioner Yizar that the bills shall be approved as submitted by the Treasurer and recorded in the Account QuickReport as of 9 February 2024 in the amount of \$526,646.30:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent.  
The motion was carried.

**R24-02-13**

There being no further business to come before the Board, upon the motion offered by Commissioner Malone and seconded by Commissioner Robinson that the meeting shall be adjourned at 19:08 hours:

Roll call: Commissioners Simmons, Yizar, Malone, Robinson, and Walthall-Moon, voting aye, nays none, none absent.  
The motion was carried.

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Sarah Senior  
Fire District Secretary

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